Change Pages/Mac to Microsoft/Word

Pages for Mac makes it easy to import and work with your files, even if you worked on them outside of Pages.

Pages for Mac can open

- Pages '05 or later
- Microsoft ==Word== - Office Open XML (.docx) and Office 97 or later (==.doc==)
- Rich Text Format (.rtf)
- Plain Text files (.txt)

Pages for Mac can export

- PDF
- Microsoft ==Word== - Office Open XML (.docx) and Office 97 or later (==.doc==)
- Plain Text files (.txt)
- Rich Text Format (.rtf)
- ePub
- Pages '09

Pages for Mac can only Send a Copy using Pages, PDF, ==Word==, and ePub formats.
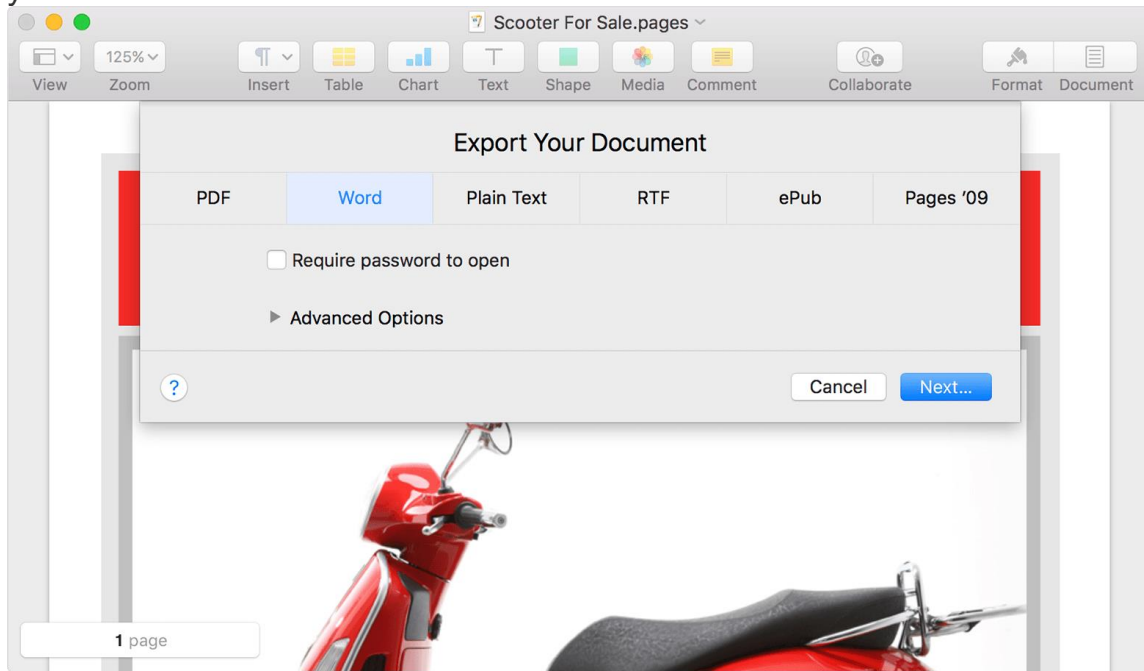
Import into Pages for Mac

To import any text document from Finder, right-click the file, then click Open with > Pages. If Pages is the only ==word== processor on your Mac, you can simply double-click.

If you are already in the Pages for Mac app, choose File > Open, then click the file you want to work on. If a file is grayed out, it isn't in an acceptable format.

Export from Pages for Mac

1. Make sure you have the file you want to export open in Pages.
2. Choose File > Export To, then select the format.
3. From the Export Your Document window, you can choose a different format or set up any additional options. For example, you can select Image Quality for a PDF, or save a ==Word== document in an older file format. You can also password protect

your file.

4. Click Next.
5. Enter a name for your file and select a folder to save it to.
6. Click Export.

Make sure you save your file before closing. If you make any changes after exporting the file to a different format, they only appear in the Pages file you are working in.

You can also click Share > Send a Copy to send a file in a specific format through Mail, Airdrop, Notes, Messages, or Reminders.

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